



Timeline Festival Committee Minutes.

Saturday January 18th 2020

The meeting convened at 3.10 pm at Gordon VIC.

Present: Keith Day, Chase Day, Mark Haviland, Louise McNally, Rob Powell, Chris Tosh, Sarah Tosh

Apologies: Richard Bird

Previous Minutes

The previous minutes were read. *Keith moved that the minutes be accepted, Rob Seconded.*

Correspondence

- Non correspondence received

Financial / Account Status

Our finances currently stand at \$3,080.85 (includes outstanding payments to clubs that attended in 2019 but have not provided banking details)

New Member Applications

No new applications were received

General Business.

- Keith reported that Timeline's booking for the upcoming Supernova event (March 6-8) has been confirmed. Phil Leith from Kryal has agreed to come help support the event.
- Four people will be required to be present in rotation on the stand. Keith noted that it would be necessary to have a structured roster.
- There was discussion of the possibility of having a banner on the stand. It was affirmed that the stand has a backdrop.
- **Action point:** Keith to give Louise dimensions of the stand.
- Louise reported that she has two electronic photo frames and also a stand for a laptop.
- **Action point:** Keith to request a powered stand.
- **Action point:** Keith to discuss vouchers with Kryal Castle management. It was thought possible to have a Kryal banner on the stand as well as Timeline's own.
- Louise said it was important to give people the incentive to take photos, and mentioned the

Company of the Tavern photo booth, or something similar. Keith said space was an issue where the photo booth was concerned.

- Chase referred to the importance of everyone on the stand being in costume. She also suggested having some sort of sign that could be included in people's photos. Keith suggested scanning a QR code.
- Chris asked what the cost of a banner would be.
- Chase referred to the need to have people follow us on Facebook. Louise agreed, saying that we must keep up our presence in social media, expanding to include Instagram as well as Facebook.
- There was discussion of brochures, and the conclusion was reached that there was probably no need for them, and that it was better to focus on getting followers on Facebook.
- Chase raised the possibility of having a mannequin on the stand.

2020 Event

- Keith said that group registration for the event would open immediately. Registration documentation would include information on the competitions.
- Chase said that there was a need to formalise the rules for additional competitions, and that Timeline would have to give its approval for these.
- Keith said that the archery competition on the Saturday would be run by Timeline as a Timeline activity rather than a group activity.
- Louise said that groups should include their blurb when registering.
- Keith raised the matter of tokens, and it was agreed that these had proved very popular
- Keith also said that we should give some consideration to the merchants. It was very dark for those set up in the theatre. Chase said that there was a need to give the merchants options, and Keith remarked that the shops had worked very well.
- Keith proposed moving the food merchants inside the castle, and having the others on the outside.
- Louise spoke of the need for people to conduct walking tours through the encampments.
- Keith said that HMB would be returned to the spot where Vlachernai were last year. Chase added that they lift the energy in the encampments.
- Keith said that there was a need to get the focus back onto the re-enactors.
- Chris mentioned big "roadwork-type" signs. Louise raised the possibility of putting a sign in the paddock on the highway near the turnoff to Kryal. Keith said there had been issues with signs blowing over.
- Keith reported that Richard was applying for a grant from Moorabool Shire. He asked what our priorities would be for spending the money. Louise proposed signage for the encampments, and lighting, and perhaps a hammer drill. Rob proposed direction signs. Chase was for safety barriers and equipment, and a proper registration tent.

Meeting Closed

The meeting closed at 4.45 p.m.

Next Meeting

The next Timeline Committee meeting was set for Chase and Keith's house in Gordon on Sunday February 16th at 2 p.m.



Timeline Festival Committee AGM Minutes.

Saturday January 18th 2020

The meeting opened at 2.30 p.m.

- Present were Keith Day, Chase Day, Mark Haviland, Louise McNally, Rob Powell, Chris Tosh, Sarah Tosh.
- Apologies were received from Richard Bird.
- The minutes of the previous AGM were read. Rob moved that they be accepted as correct.
- There was a President's report on last year's event. The committee was given feedback on post-event surveys. It was noted that for the first time, groups received reimbursement for their attendance.
- Chris submitted a Vice-President's report.
- Chase presented the financial report.
- Rob moved that reports be accepted.
- All positions on the committee were vacated. As there was only one candidate for each position, they all remained unchanged.
- Keith Day (President)
- Chris Tosh (Vice President)
- Mark Haviland (Secretary)
- Chase Day (Treasurer)
- Rob Powell (Ordinary Committee)
- Sarah Murphy (Ordinary Committee)
- Louise McNally (Ordinary Committee)
- Richard Bird (Ordinary Committee)
- It was noted that last year the number of positions on the committee was nine. Peter Hinchey has essentially vacated his position, leaving eight active members. As nine is considered a better number than eight, Peter will be retained on the committee on an ad hoc basis.
- Keith proposed that membership fees be kept at \$0.00.
- Chase sought clarification on who is a life member.
- **Action point:** Keith will distribute a list of life members.

The meeting closed at 2.45 p.m.